



INSTRUCTIONS FOR PAYMENT:

- All payments must be made in EURO.
- The total amount should be credited to the conference organization in one payment.
- The payment can be made either by bank transfer or by credit card.
- All the transaction charges incurred with your payment (by bank transfer or by credit card) have to be supported by you.
- After having paid, you must send a copy of the payment confirmation by e-mail to: ana.tavares@di.fc.ul.pt .
- When registering as student: it will be also required to send with the payment confirmation, plus a copy of your valid student ID or a proof of your student status signed by the Head of the department (.pdf, .gif, .jpg or .png file).
- Upon validation of your payment, your registration will be finalized and confirmed to you by email.
- Receipts and participation certificates will be provided on site.

- By bank transfer:

Account holder: Fundação da Faculdade de Ciências da Universidade de Lisboa

Account number: 91120000081

IBAN: PT50 0781 0112 9112 0000 0813 2

SWIFT CODE: IGCPPTPL

Bank name: Agência de Gestão da Tesouraria e da Dívida Pública - IGCP, E.P.E.

Branch address: Av. da República, nº 57, 6º, 1050-189 Lisboa

Reference: Your Name, PROPOR2016-ID

- Your name and the name of the conference should be clearly mentioned in the form of the bank transfer. Payments with this information missing may not be considered.

- By credit card:

Use to the following link:

<https://pagamentos.redunice.pt/3024294/fundacaofaculciencias/>

- Only payments with Visa or MasterCard are accepted.
- The Online Registration system guarantees secure credit card transactions.

VERY IMPORTANT: To complete your Registration, after having paid, you must send a copy of the payment confirmation by e-mail to: ana.tavares@di.fc.ul.pt.

For Payments on site

For any payments received in cash on site, the invoices/receipts may not be delivered in that day. As such, in these cases, the participants should only receive their invoices (by post or e-mail) until the next 10th working day counting from the last day of the conference.